



UNAKRT

United Nations Assistance to the Khmer Rouge Trials

Vacancy number:	VA/OCIJ/2016/17
Office:	Office of International Co-Investigating Judge
Status:	International Legal Consultant
Monthly Fees:	USD 6,000
Date Issued:	05 December 2016
Duty Station:	Phnom Penh
Application period	5 – 12 December 2016

ANNOUNCEMENT FOR INTERNATIONAL LEGAL CONSULTANT

Duties and Responsibilities:

Under the direct supervision of the Senior Legal Officer who is also designated as the Project Manager, and the overall supervision of the International Co-Investigating Judge, the incumbent will carry out the following responsibilities:

- Conduct legal research and draft research papers on a diverse range of assigned issues in international and comparative criminal law using multiple research sources; select relevant material, analyze information and present findings for internal review;
- Conduct legal research and draft memoranda on international and comparative criminal procedure;
- Assist the Co-Investigating Judge in drafting legal opinions, decisions, background papers, reports, memoranda and other documents;
- Assist the Co-Investigating Judge in the drafting of the closing orders in Cases 003 and 004;
- Assist the Legal Officers in their day-to-day work in terms of both the administrative and procedural functions;
- Act as alternate Greffier in the absence of the Greffier;
- Supervise and guide the work of OCIJ interns by assigning them tasks and reviewing their work product;
- Manage the progress of pending procedural issues by keeping CaseMap up to date;
- Keep track of priority procedural tasks and assist in the management of workflow and deadlines for procedural tasks;
- Deputise for the P-3 Legal Officer who is the leader of the Procedural Team in his absence and



Results Expected:

Excellent legal research, analysis and presentation of key information to facilitate decision-making. Deliver well-reasoned and clearly written recommendations, opinions and legal memoranda identifying all relevant issues and legal authority. Apply all appropriate policies, guidelines, procedures and processes. Interact effectively and harmoniously with colleagues and concerned parties.

(At the end of the each designated month, the Project Manager will confirm/certify satisfactory services delivered by the Consultant which shall be the pre-requisite for payment of the fees to the Consultant)

Competencies:

Professionalism: In-depth knowledge of international criminal law and procedure; in-depth knowledge of human rights applicable to criminal proceedings; experience in applying legal expertise to analyzing and resolving a diverse range of legal issues and problems; experience in drafting legal pleadings and/or decisions, preferably in the context of international criminal proceedings; sound judgment in dealing with sensitive and complex legal issues; shows pride in work and in achievements; demonstrates professional competence; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations; takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work.

Teamwork: Works collaboratively with colleagues to achieve organizational goals; solicits input by genuinely valuing others' ideas and expertise; is willing to learn from others; places team agenda before personal agenda; supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position; shares credit for team accomplishments and accepts joint responsibility for team shortcomings; and is culturally sensitive and respectful to colleagues and others.

Planning and Organizing: Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when planning; monitors and adjusts plans and actions as necessary; uses time efficiently.

Required Skills and Experience:

Education:

Advanced university degree (Masters or equivalent) in law, international criminal law or humanitarian law or related field. A first-level university degree in combination with qualifying experience may be accepted in lieu of the advanced university degree.

Work Experience:

A minimum of five years of relevant professional working experience in litigation/advocacy, judicial proceedings and/or international criminal law.

Experience in international criminal procedure and experience as a law clerk or legal officer in an international tribunal or the judiciary of a national criminal court are most desirable.

Knowledge of criminal case analysis software, such as Case Map, Text Map and ZyLab is required.

Prior experience of the law and practice in an international/internationalized tribunal will be an asset.

Knowledge of the historical background of the Khmer Rouge Regime will be an asset.

Languages:

The official working languages of the ECCC are Khmer, English and French. For this post, fluency in English (both oral and written) is required. Working knowledge of the other working languages of the ECCC is an advantage.

Submission of Application

For those candidates who may not be able to access and submit their application through Inspira Please address the fully completed and signed application form (P.11) in English, together with a cover letter and copies of relevant supporting documents, by e-mail to unakrt-jobs@un.org. The P.11 Form has to be downloaded from the UNARKT Website.

Applications received after the deadline will not be accepted.

Preference will be given to equally qualified female candidates. Due to the large volume of applications, we regret not being able to reply to everyone and will only contact the most suitable candidates for the test and/or an interview.

Successful candidates will be offered a consultancy contract.

Special Notice

The Consultancy is for 11 months subject to approval of budget and availability of funding.

The monthly fees shall be all inclusive fee for consultant's services. Please note that no allowances, including DSA, will be paid to the consultant.

One return economy class airfare from present place of recruitment to Phnom Penh, Cambodia will be granted to the Consultant.

Applications from qualified female candidates are strongly encouraged.